

**Position Description:** State Team Assistant Coach  
**Reports To:** General Manager Basketball Operations

### **Fundamental Purpose of Position**

The purpose of the State Team Assistant Coach (AC) is to assist the appointed Head Coach (HC) in providing leadership, knowledge and support to best prepare the allocated team for the Australian Junior Championship (AJC).

### **Basketball Victoria**

BV is a not-for-profit organisation and is the governing body for the sport of Basketball in Victoria. In addition to supporting our affiliated Basketball Associations, BV coordinates a number of participation and development programs for players, coaches and officials.

The broad objectives of BV are to:

1. Encourage, promote, manage and control the sport of Basketball in the State of Victoria.
2. Represent the interests of Basketball and all Victorian Basketballers.
3. Encourage the development of socially desirable attitudes and values towards physical fitness and skill acquisition through play, training and competition.
4. Provide access for individuals to participate in the sport of Basketball in the State of Victoria.
5. Provide individuals with the opportunity to maximise their potential by competing in the highest level of Basketball competitions possible, given their own ability.

### **All BV Staff Responsibilities**

All BV staff (paid and voluntary) play a key role in ensuring we achieve our identified objectives. This includes we:

1. Enact our vision in what we do;
2. Show respect for others and their roles;
3. Fulfil our role to the best of our ability, and seek ongoing improvement;
4. Recognise we are the face of Basketball in Victoria;
5. Operate professionally, and ask when unsure;
6. Act with honesty and integrity;
7. Show initiative;
8. Support each other;
9. Work to minimise the barriers within and to our sport; and
10. Create the environment that encourages people to contribute to our sport and continuously improve our status in the larger community.

### **Inclusion**

BV has a commitment towards the inclusion of all members of the community across all facets of our sport. BV recognises the influence and impact that sport has on the wider community and encourages participation from the wider community regardless of age, gender, race, religion or disability.



**(03) 9837 8000**



**STATE BASKETBALL CENTRE**  
291 GEORGE ST  
WANTIRNA STH  
VIC 3152



**BASKETBALLVICTORIA.COM.AU**

Inclusion incorporates:

1. Knowledge and understanding of;
  - a. Disability;
  - b. Culturally and Linguistically Diverse Communities (CALD);
  - c. Indigenous and Torres Strait Islander;
  - d. Women and Girls.
2. The provision of programs and events across all populations of the community as part of the everyday business and activities undertaken by BV;
3. Utilisation and understanding of the BV Inclusive Basketball Strategy;
4. Strengthened capacity of BV's organisational knowledge and understanding of inclusion through change management principles and practices.

### Specific Responsibilities of the Position

#### **1.0. Planning and Evaluation**

- 1.1. To assist and support the HC manage, maintain and continuously improve the endorsed Victorian Style of Play document and implement it into the team.
- 1.2. To assist and support the HC with planning the preparation schedule for the upcoming AJC attending; including athlete fitness, training camps, recovery and other related events.
- 1.3. To attend selection trials, training venues, practice games and training sessions as required by the HC.

#### **2.0. State Team Selection Process**

- 2.1. Under the direction of BV's Respective High Performance Coach, the HC will conduct team selections for the upcoming AJC. Teams should be based on the best team players and as a base criteria of selection the team should comprise;
  - a. x2 Point Guards;
  - b. x2 Shooting Guards;
  - c. x2 Swingmen;
  - d. x2 Power Forwards;
  - e. x2 Centres;
  - f. plus, up to five (5) emergencies. It is recommended the emergencies ideally cover the five positions on the Basketball floor but also have a mix of bottom age players in preparation for the following year's AJC.
- 2.2. The selection panel and voting entitlements for all BV State teams shall be;
  - a. Head Coach – 2 votes
  - b. Assistant Coach – 1 vote
  - c. Assistant Coach – 1 vote
  - d. BV High Performance Head Coach – 1 vote (if required).
- 2.3. State teams must be selected within a four (4) week period, based on the following recommended schedule;

#### **Selections:**

**Country / Metropolitan – U16, U18 and combined Kevin Coombs, Ivor Burge and U20 teams.**

1. Week One – “Open Gym” of athletes being nominated by Basketball Victoria affiliated Associations.
  - a. Under 16 process to commence in February;
  - b. Under 18 process to commence in November;
  - c. Kevin Coombs Cup process to commence in November;
  - d. Under 20 process to commence in November (following secondary school exam periods);



- e. Ivor Burge process to commence in November.
  2. Week Two – Session of identified athletes selected from the “Open Gym” session with and all respective athletes within the SDP/VNPP.
  3. Week Three – These sessions are to be held to reduce the athlete numbers to a squad of 15-25.
    - a. Under 16 Squads will then be split into three sub teams who will participate in the U16 State Combine
      - i. The State Combine is an annual event to held the second Saturday of March at the State Basketball Centre – whereby Country and Metropolitan squads play two officiated games against each other.
    - b. Under 18 Squads will then be split into two sub teams.
      - i. Country teams will participate in the annual tournament held in January being the Australian Junior Basketball Country Cup (held in Albury), and
      - ii. Metropolitan teams will participate in the annual tournament held in January being the East Coast Challenge (held in Sydney).
  4. Week Four – The final team of 10 selected players and up to five (5) emergency players are to be advised to the Basketball Victoria General Manager Basketball Operations for official endorsement before any athlete can be officially advised.
    - a. U16 Squads – at the conclusion of the U16 State Combine, and
    - b. U18 Squads – the following day after the conclusion of the respective; Australian Junior Basketball Country Cup or East Coast Challenge.
- 2.4. The State team’s final selected team list must be provided to the General Manager Basketball Operations within a minimum of eight (8) weeks prior to game one of the respective AJC commencement date.
- 2.5. The AC will assist the HC to oversee team medical, well-being, hydration and recovery needs for all selected athletes throughout the process from selection to the final AJC commitment.
- 2.6. The AC will assist the HC as directed in trainings, scouting and games.
- 2.7. The AC will assist the HC as directed in warm-ups, skills and drills and the recovery of all athletes.
- 2.8. The AC will assist the HC with all scouting and video captioning and cutting during the AJC.
- 2.9. The U16 AC will attend the U16 Victorian Combine to be held on Saturday 6 March, 2021 at the State Basketball Centre.

### **3.0 Other Responsibilities**

The AC is required:

- 3.1 To complete all paperwork (including BV’s State Team Coaches Agreement) required by BV and Basketball Australia in a timely manner and uphold the conditions and rules prescribed.
- 3.2 To ensure BV commercial partners are supported and recognised.
- 3.3 To represent the State of Victoria and BV with the appropriate manner and professionalism at all times, on and off the Basketball court.
- 3.4 To adopt a personal culture of excellence and high standards that ensure the AC is a well respected role model for our elite athletes.
- 3.5 To assist the Head Coach in all games as instructed.

### **Key Skills and Behaviours necessary to fulfil the Position**

1. Understanding of what is required to achieve success at an AJC;
2. Ability to improve and add to the current athlete skill base;
3. Experience in staff supervision and people management;



4. Excellent organisation skills;
5. Excellent and appropriate presentation skills;
6. Well developed oral and written skills;
7. Ability to represent Basketball in a professional and respectable manner;
8. Excellent leadership ability;
9. Ability to manage and supervise large groups of varied personnel;
10. Demonstrated outstanding Basketball knowledge and coaching experience at an elite level;
11. Desire to develop and educate others;
12. Ability to communicate with all members of the Basketball community.

### **Selection Process**

The AC is appointed after submitting an application to the General Manager Basketball Operations in response to an advertisement being placed on the BV website and on social media. Successful short-listed candidates may then be invited to an interview with the approved Victorian State Team Coaching Selection Panel.

At this Victorian State Team Coaching Selection Panel interview, the prospective AC is to identify their detailed experience and understanding of the age group.

### **Remuneration**

A one (1) year appointment will be offered to the selected candidate. The AC will be appointed by 1 October of each year until their review is completed following the respective AJC applying for.

This is a voluntary, non-paying, non-playing appointment, however reasonable assistance will be provided from BV and the team's budget for travel, meals, uniform and accommodation expenses incurred to attend the respective AJC. An annual appraisal of the position shall occur in the two (2) weeks immediately following the conclusion of the AJC by the HC and compliance with this position description will be considered in detail.

Position Description prepared by:

**Grant Wallace**  
**General Manager Basketball Operations**  
**May 2020**



**(03) 9837 8000**



**STATE BASKETBALL CENTRE**  
291 GEORGE ST  
WANTIRNA STH  
VIC 3152



**BASKETBALLVICTORIA.COM.AU**